

**OXFORD MAYOR AND COUNCIL  
ORGANIZATIONAL MEETING REGULAR SESSION  
JANUARY 5, 2026 – 7:00 P.M.  
CITY HALL – 110 W. CLARK ST. OXFORD, GA 30054  
A G E N D A**

1. **Call to Order** – Interim City Clerk Stacey Mullen
2. **Organizational Meeting** – David Strickland, City Attorney, presiding.
  - a. Oath of Office for Mayor and Councilmembers continuing to serve:
    - i. David S. Eady – Mayor
    - ii. Erik Oliver – Post 1
    - iii. George Holt – Post 2
    - iv. Laura McCanless – Post 3
    - v. Mike Ready – Post 4
    - vi. Jim Windham – Post 5
    - vii. Jeff Wearing – Post 6
  - b. Mayor and Council Appointment and Oath for the Administrative Officers continuing to serve:
    - i. \*C. David Strickland, PC – City Attorney
    - ii. \*Cheryl Freeman – Municipal Solicitor
    - iii. Stacey Mullen – Interim City Clerk/Treasurer
    - iv. Mark Anglin – Chief of Police
  - c. **\*Councilmember Laura McCanless will serve as the Mayor Pro-Tem for 2026 and 2027**
3. **Motion to accept the Agenda for the January 5, 2026 Mayor and Council Regular Meeting.**
4. **Consent Agenda:**
  - a. \*Minutes of the City Council Regular Meeting on December 8, 2025
  - b. \*Minutes of the City Council Work Session on December 15, 2025
  - c. \*Minutes of the City Council Special Called Voting Session on December 29, 2025
  - d. \*2026 City Council Meetings Schedule
5. **Mayor's Report:**
  - e. Please note, the next Work Session will be held on Monday, January 26. It has been moved to accommodate the MLK, Jr. Holiday on Monday, January 19. The Old Church will be hosting the Oxford College – MLK, Jr. Celebration at 7:30 PM on Wednesday, January 21.
6. **Citizen Concerns**
7. **\*2026 City Holidays:** Please see attached memo and list of State Holidays (as requested).

8. **Authorization for the Mayor to Contract with Over and Under (construction) and Gresco (materials) for the Relocation and Undergrounding on E. Soule Street:** The power lines on E. Soule need to be moved from the south to the north side of E. Soule Street to accommodate the Multi-Use Trail from the intersection of Emory Street down along Mainstay Academy. In addition to relocating the lines, this project will underground the lines to improve the aesthetics and protect the lines from disruption. We have obtained the following bids:

- a. Over and Under - \$66,451.45
- b. Wesco - \$97,786.56
- c. U-tec - \$152,460.35
- d. Service Electric - \$188,250.00

All bids are for labor and equipment and do not include parts/supplies. So, we will need to add the Gresco parts/supplies for \$77,920.33 to the total project cost of \$144,371.78. The City has pledged \$1,315,398 in matching funds for the grant award of \$2,200,000.

9. **\*Authorization for the Mayor to Order the PermaTrak Boardwalk and Handrail:** For the E. Bonnell Street Trail, AtkinsRéalis requested PermaTrak to provide a proposal for the boardwalk materials and the handrailing. Installation and footings are not included. Their proposed cost for the boardwalk and handrail material is \$532,630.00. By purchasing the material directly from the manufacturer, there are savings of 10% - 15%, in lieu of the contractor including the cost in their bid. We would also save on all the sales tax. By purchasing the material directly, we would expedite the overall manufacturing and construction process, helping to get the project completed by the October deadline. The current schedule calls for the Two Trails Project to be out for bid by 1/19/26, bids received on 2/12/26, Council consideration 2/16/26 and bid award on 3/2/26. That provides 8 months of construction. (7 ½ months to construct). This is considered a very short construction timeframe.

10. **Permit Fee Increase for the Oxford Farmers' Market:** Staff is requesting the annual permit fee for a Farmers' Market vendor be increased from \$5.00 per year to \$10.00 per year for those vendors who are 18 years of age or older. Additionally, we would like to charge \$20.00 per event for the three large Saturday market events we have during the year. For comparison, Covington charges \$10.00 for each regular market day.

11. **\*Invoices:** Council will review the city's recently paid invoices over \$1,000.

12. **Executive Session:** An Executive Session could potentially be held for Land Acquisition/Disposition, Addressing Pending or Potential Litigation, and/or Personnel.

13. **Adjourn**

\*Attachments



## **DRAFT MINUTES OXFORD MAYOR & COUNCIL REGULAR SESSION**

**DECEMBER 08, 2025- 7:00PM**

**CITY HALL**

### **Elected Officials Present:**

David Eady- Mayor  
Laura McCanless- Councilmember  
George Holt- Councilmember  
Mike Ready- Councilmember  
Erik Oiver- Councilmember  
Jeff Wearing- Councilmember  
Jim Windham- Councilmember

### **Staff Present:**

Bill Andrew- City Manager  
Stacey Mullen- Interim City Clerk  
David Strickland- City Attorney

### **Others Present:**

Charlene Bray, Jane Fadeley, Nick Cole, Derck Whitsitt, Mike McQuaide, Evan Newton (Covington News), James Johnson (Emory)

#### **1. Call to Order**

The meeting was called to order by the honorable David Eady, Mayor.

#### **2. Jeff Wearing made a motion to accept the agenda for the December 08, 2025 Mayor and Council Regular Meeting. Mike Ready seconded the motion. The motion was approved unanimously (7/0).**

#### **3. George Holt made a motion to approve the consent agenda. Jeff Wearing seconded the motion. The motion was approved unanimously (7/0).**

**Attachment A**

#### **4. Mayor's Report:**

Mayor Eady discussed a funding opportunity with a February deadline for connectivity projects, with potential multi-million-dollar awards. The Northeast Georgia Regional Commission has expressed willingness to assist with the grant application. The Coke Street trail was identified as the most viable project due to completed plans and readiness, pending required engineering documentation.

Other projects discussed included the Catova Creek Trail and a potential Emory Street segment, though timing may limit eligibility. Bill Andrew noted the possibility of offering the Coke Street Trail design as an in-kind contribution to the county. Given the February deadline and the holiday, Mayor Eady requested that any additional project ideas should be shared promptly with him and Mr. Andrew.

**5. Citizen Concerns:**

Mike McQuaide of 1026 Emory St addressed the council regarding the Oxford College proposed variances related to building height and riparian setback requirements.

Jane Fadeley of 401 Queen Ann St addressed council regarding damage to roadside ditches near her residence following recent paving and grass restoration work.

Derck Whitsitt of 1102 Asbury St addressed council about implementing a city ordinance for use of personal transportation vehicles within the city limits.

**6. Vote for the approval of the Future Development Plan for the Oxford College Campus**

Mike Ready made a motion to approve the future development plan as amended at the regular session on 12/8/2025. George Holt seconded the motion. The motion was approved 5/2, with 2 votes for nay from Erik Oliver and Jeff Wearing. (Attachment B)

**7. Vote for the Variance Application #2025-01**

A motion was made by Jim Windham to table both variances for further discussion at the December 15<sup>th</sup> Work Session, and additional discussion at the January 26<sup>th</sup> Work Session, with a vote at the Regular Meeting on February 2<sup>nd</sup>. Mike Ready seconded the motion. The motion was approved unanimously (7/0). (Attachment C)

**8. Vote for the Variance Application #2025-02**

This matter was tabled for further discussion at the December 15<sup>th</sup> Work Session, and additional discussion at the January 26th Work Session, with a vote at the following Regular Meeting on February 2<sup>nd</sup>.

**9. Award the Bid for the Micro-Detection of Rain-Derived Inflow and Infiltration for the Turkey Creek Basin**

A motion was made by Jim Windham to approve the bid for the micro detection of rain-derived inflow and infiltration for the Turkey Creek Basin. Jeff Wearing seconded the motion. The motion was approved unanimously (7/0). (Attachment D)

10. **Vote for a Resolution to Amend the Service Delivery Strategy**  
A motion was made by Erik Oliver to amend the Service Delivery Strategy to reflect that municipalities within Newton County provide parks and recreational services within their municipal boundaries, in addition to those parks and recreational services provided by Newton County. Mike Ready seconded the motion. The motion was approved unanimously (7/0).  
(Attachment E)

11. **Renewal of Oxford's Speed Detection Permit with the Georgia Department of Safety**  
A motion was made by Erik Oliver to approve the submission of the speed detection permit. Laura McCanless seconded the motion. The motion was approved unanimously (7/0) (Attachment F)

**12. Invoices**

Council reviewed the invoices paid over \$1000 for the month of November 2025.

**13. Executive Session**

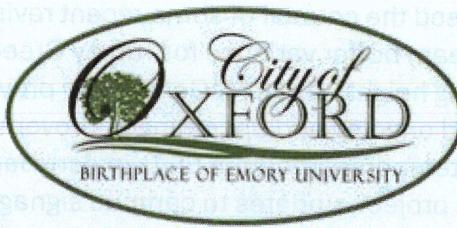
None

**14. Adjourn**

A motion was made by Erik Oliver to adjourn the meeting at 8:02 PM. Jeff Wearing seconded the motion. The motion was approved unanimously (7/0).

Respectfully submitted,

Stacey Mullen  
Interim City Clerk



## **DRAFT MINUTES FOR OXFORD MAYOR AND COUNCIL WORK SESSION**

**MONDAY, DECEMBER 15, 2025- 6:30PM**  
**OXFORD CITY HALL**

### **Elected Officials Present:**

David Eady- Mayor  
Mike Ready- Councilmember  
George Holt- Councilmember  
Laura McCanless- Councilmember  
Erik Oliver- Councilmember  
Jim Windham- Councilmember  
Jeff Wearing- Councilmember

### **Staff Present:**

Bill Andrew- City Manager  
Stacey Mullen- Interim City Clerk  
Mark Anglin- Police Chief  
David Strickland- City Attorney  
Jody Reid- Supervisor of Utilities & Maintenance

**Others Present:** Jane Fadeley, Mike McQuaide, Nick Cole, Dean Molly McGehee (Emory), James Johnson (Emory), Joanna Bidani, Tulio Pineda (Emory), Antonio Sample (Eberly & Associates), Tommy Hailey (Newton County Sheriff's Office), Tim Leyson.

#### **1. Mayor's Announcements:**

None

#### **2. Committee Reports:**

- **Trees, Parks and Recreation-** Report provided by Laura McCanless
- **Downtown Development Authority-** None
- **Planning Commission-** None
- **Sustainability Committee-** None

#### **3. Review of Variance Application #2025-01**

Mayor Eady advised that the proposed project will be reconsidered for a vote in February, with the Oxford College scheduled to return in January to present updated information. He further noted that the purpose of the current discussion was to allow Council to hear the college's current direction, identify any remaining concerns, and provide feedback so those concerns may be addressed prior to the February vote.

James Johnson advised the council of some recent revisions, including the removal of the requested stream buffer variance for Turkey Creek, as well as the reduction in the proposed building height. Dean McGehee also provided general campus updates and outlined ongoing and upcoming improvements. This included the planned removal of temporary modular units in early January, planned roadway paving as part of the project, updates to campus signage in coordination with city staff, and work underway to inventory city-owned properties, including occupancy status, renovation needs, and compliance requirements.

Dean McGehee emphasized their intent to address longstanding issues, improve coordination with the city, and continue working collaboratively with council and staff in good faith.

Council was provided with an update by project manager Joanna Bidani regarding student programming guidelines following concerns raised at a prior work session related to campus noise and potential impacts associated with the proposed residence hall. Ms. Bidani noted that Oxford College's student programming and noise policies are more restrictive than city standards and stated a willingness to post relevant policies and city contact information on the city's website to assist with addressing campus-related concerns.

Mr. Johnson explained that the service road is intended to consolidate service and delivery traffic, which will reduce traffic on Wesley, Clark and Pierce Streets. All service vehicles, including those serving the dining hall, would utilize the service road. He further stated that paving the service road will improve stormwater management by allowing runoff to be collected and treated rather than sheet flowing toward Turkey Creek.

He also stated that the service road will also function as required fire access, with a width of approximately 26 feet to accommodate fire department equipment. Despite limited encroachment into the buffer, there would be a net reduction in impervious surface in the area and improved stormwater treatment overall.

The council discussed building height, massing and the distribution of floors across the proposed structure. Erik Oliver suggested that reducing the number of stories on the north wing and redistributing floor area to the west and south wings could potentially lessen the need for the height variance.

Council discussed how building height is measured, including distinctions between rooflines, parapets, and architectural elements such as towers. It was noted that Haygood Hall exceeds 35 feet in height, with differences between the roofline and parapet height discussed for comparison. Ms. Bidani stated that certain vertical elements had been removed at this stage to reduce perceived height, with further refinement anticipated in later design phases.

Further discussion occurred regarding building lighting, height, and topography. Ms. Bidani stated that no new building-mounted lighting is proposed for the project and that existing lighting on Haygood Hall will be improved through reorientation and shielding to reduce visibility and glare. Proposed site lighting will consist of downward-directed, shielded fixtures.

Mr. Johnson clarified that the building design responds to existing topography and that the building will be constructed largely at existing grade, with no significant regrading planned. Elevation differences across the site were discussed, including an approximate 11-foot drop from the northeast corner toward the courtyard area. It was noted that while portions of the building appear lower due to topography, the structure remains four stories, with rooflines stepping down accordingly.

Mr. Johnson confirmed a commitment to additional landscaping to mitigate visual impacts, particularly along the north side near the pond and along previously disturbed slopes. Proposed mitigation includes canopy trees, evergreen understory plantings, and landscaping around the building. He also stated that planting palettes would primarily consist of native species, consistent with Oxford College practices and coordination with the city's Trees, Parks and Recreation committee.

He further stated that the project is intended to maintain, not increase, the total number of student beds on campus. The new residence hall is designed to replace the existing housing and return meeting and gathering spaces currently used for housing back to student use. While the configuration may include additional rooms, overall student enrollment is not planned to increase, and the college has no intention of expanding enrollment beyond the current levels. He also noted that past overcrowding issues, including the use of modular units and off-campus housing, are not intended to be repeated.

Some council members indicated that given the revisions, they were more comfortable with the proposed height variance. While individual concerns about views remained, council generally noted that Oxford College had reduced impacts from the earlier proposals.

#### **4. Review of Variance Application #2025-02**

Ms. Bidani provided council with an additional project update regarding revisions to parking and stormwater management near Turkey Creek. Ms. Bidani reported that previously proposed new parking and underground detention across the Turkey Creek buffer have been eliminated, resulting in no variance requests on the Turkey Creek side. Existing pavement in the area was clarified and Mr. Johnson noted that reduced stormwater flow would lessen impacts to the existing detention pond, with additional planting proposed within the 100-foot buffer. Mr. Johnson confirmed that

a variance request related to an underground/intermittent creek remains under consideration.

Jim Windham expressed concern regarding impacts to intermittent streams, emphasizing their importance to watershed health and flood management.

Erik Oliver raised questions regarding how city ordinances apply to intermittent streams versus ponds and whether alternative approaches would affect regulatory requirements.

Antonio Sample addressed council regarding regulatory constraints associated with streams and creeks. He stated that damming or altering creeks is subject to U.S. Army Corps of Engineers and Georgia EPD jurisdiction and has been restricted for approximately 20 years. He noted that the stream in question and Turkey Creek are considered state waters, and any work within the creek would require permits from the Army Corps of Engineers. As such, creating a pond or otherwise impounding the creek would not be permissible under current regulations.

Mr. Sample provided clarification regarding comparative analysis of existing versus proposed impervious surface impacts within the buffer area. He further explained that the revised exhibit compares impervious areas only, noting an increase from approximately 13,800 square feet (0.31 acres) of existing impervious surface to approximately 15,500 square (0.35) proposed.

Ms. Bidani added that the project results in a net increase in pervious surface and green space by removing portions of existing parking and facilities areas, despite the limited buffer impacts. Jim Windham expressed concern regarding the requested reduction in the buffer and the broader implications of accommodating building design to the site versus fitting the building more closely to site constraints.

Erik Oliver stated that the need for the variance is not driven by a functional or programmatic hardship, but rather by design and aesthetic preferences, including building orientation, courtyard configuration, and internal road placement, rather than from an unavoidable site hardship. It was noted that alternative building configurations could accommodate the required number of beds, circulation, and access without intruding into the buffer.

Substantial deliberation followed regarding the proposed Oxford College variance requests. Council members stated that the buffer ordinance was recently adopted intentionally to protect environmental resources and that granting a variance so soon raises concerns about precedent and ordinance integrity. While acknowledging improvements to the proposal, such as reduced height, removal of towers, enhanced stormwater treatment, and increased landscaping, some council members characterized these changes as mitigation rather than compliance.

While council members acknowledged and appreciated Oxford College's revisions and cooperative approach, several expressed that the proposal still fell short of meeting the city's standards for buffer protection.

**5. Consideration of Relocation and Undergrounding Bids for E. Soule Street**

Bill Andrew reported that four bids were received for the underground work. The bids varied significantly, with Over and Under Contractors identified as the lowest bidder. Jody Reid stated that all bidders were provided with identical plans and specifications prepared by ECG and that higher bids were consistent with pricing typically submitted by larger firms. Over and Under Contractors was noted to have successfully completed similar underground projects for the city, including work on East Watson Street.

The project is expected to provide improved stormwater management, parking, and overall site conditions, and the relocation and undergrounding of utilities will significantly enhance the appearance of East Soule Street. Funding for the project was reviewed, including material costs and service work, which will remain within the overall project budget of approximately \$1.315 million.

**6. PermaTrak Boardwalk and Handrail Order**

Bill Andrew provided council with an update on the proposed PermaTrak boardwalk and handrail system. He explained that extending the boardwalk would eliminate the need for a bridge, resulting in cost savings, reduced grading, and smoother trail profile. The PermaTrak system was described as a durable, low maintenance, prefabricated concrete material designed for site-specific installation.

Formal approval will be requested at the Regular Meeting on January 05, 2026.

**7. Appointment of Mayor Pro-Tem**

Council discussed the appointment of a Mayor Pro-Tem. It was noted that Erik Oliver has served in the role for the past two years, and that two-year terms minimize administrative changes associated with the position. Council discussed prior service among current members and considered nominating Laura McCanless due her serving fewer times than others. Mayor Eady advised that a motion will be requested at the Regular Meeting in January to appoint Laura McCanless to a two-year term as Mayor Pro-Tem.

**8. Appointment of City Attorney and City Solicitor**

To be discussed in Executive Session

**9. 2026 City Council Meetings Schedule and City Holidays**

Council discussed the scheduled city council meetings and holidays for 2026.

Mayor Eady requested to add the scheduled dates on the city website and advised that the current city holidays are subject to nomination of additional holidays after review of the state holidays.

**10. Permit Fee Increase for the Oxford Farmer's Market**

Bill Andrew advised that the proposed increase was intended to create greater sense of value for permits and reduce no-shows, as past events experienced high registration rates with some vendors failing to attend. Comparisons were made with neighboring communities, noting that Covington charges a \$10 vendor fee per market, whereas the city currently charges a \$5 annual permit fee.

Council discussed proposed vendor fee increases for annual fees and city festivals. Laura McCanless expressed strong support for youth participation, noting specific examples of independently operating vendor tables as educational and entrepreneurial experiences. She was also concerned that a \$20 vendor fee per large event could discourage youth vendors, particularly those funding their participation themselves.

Council supported the fee increase for annual permits and larger festivals, provided accommodations are made for youth vendors. Council members suggested carving a reduced fee category for vendors aged 15 and under to continue encouraging youth entrepreneurship.

**11. Other Business:**

Bill Andrew provided an update on the city manager's report regarding the fire service fees. He also provided an update on the replacement sidewalk from W. Soule Street to the Oxford Post Office.

Chief Anglin provided an explanation to council regarding the fluctuation in citation violations as inquired by Laura McCanless.

**12. Work Session Meeting Review:**

None

**13. Executive Session**

**A motion was made by Jim Windham to go into Executive Session at 8:15 PM to discuss land acquisition/disposition, addressing pending or potential litigation, and/or personnel. Erik Oliver seconded the motion. The motion was approved unanimously (7/0).**

**A motion was made by Jim Windham to exit Executive Session at 8:33 PM. Jeff Wearing seconded the motion. The motion was approved unanimously (7/0).**

**14. Adjourn**

The meeting was adjourned at 8:49 PM.

Respectfully submitted,

Stacey Mullen  
Interim City Clerk



MINUTES OF OXFORD MAYOR AND COUNCIL  
SPECIAL CALLED REGULAR SESSION  
MONDAY, DECEMBER 29, 2025 – 6:30 PM  
VIA ZOOM  
**DRAFT**

**ELECTED OFFICIALS PRESENT:**

David Eady- Mayor  
Mike Ready- Councilmember  
Jim Windham- Councilmember  
George Holt- Councilmember  
Laura McCanless- Councilmember

**STAFF PRESENT:**

Bill Andrew- City Manager  
Stacey Mullen- Interim City Clerk

**ELECTED OFFICIALS NOT PRESENT:**

Erik Oliver- Councilmember  
Jeff Wearing- Councilmember

**OTHERS PRESENT:** None

- 1. Call to Order:** The meeting was called to order by the Honorable David Eady, Mayor at 6:31 PM.
- 2. Approval of the Agenda:** A motion to accept the Agenda for the December 29, 2025 Mayor and Council Special Called Meeting was made by Councilmember McCanless and was seconded by Councilmember Ready. The vote was unanimous, 5 – 0 in favor of the motion.
- 3. FY 2025 Budget Amendments:** Mayor Eady asked staff to explain the budget amendments. Mr. Andrew explained the requirement to adopt a balanced budget and that the budget amendments came about to address issues identified through the FY 25 audit, which needed to be completed by Wednesday for a balanced budget submission to the State of Georgia's Department of Audits and Accounts. Mr. Andrew went on to explain the amendments involved transferring funds from departments with excess funds to streets and parks, which had shortfalls.

Mayor Eady asked if there were any questions or concerns. Hearing none, Mayor Eady called for a motion to approve the budget amendments as presented to reconcile the FY 2025

Budget. Councilmember Ready made that motion and it was seconded by Councilmember McCanless. The council approved the amendments unanimously with a vote of 5 – 0. Mr. Andrew noted that a full audit report would be presented at the January 26th meeting by the auditors from Rushton.

**4. Other Business: None**

**5. Adjournment:** The meeting was adjourned at 6:37 PM with a motion from Councilmember Holt and a second from Councilmember Windham. The vote was unanimous, 5 – 0 in favor of the motion.

Respectfully submitted,

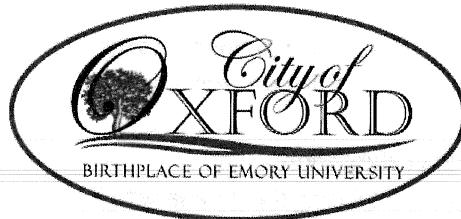
Stacey Mullen, Interim City Clerk



BIRTHPLACE OF EMORY UNIVERSITY

## 2026 CITY COUNCIL MEETINGS

January 5, 2026	Organizational Meeting and Regular Session
January 26, 2026	Work Session
February 2, 2026	Regular Session
February 16, 2026	Work Session
March 2, 2026	Regular Session
March 16, 2026	Work Session
April 6, 2026	Regular Session
April 20, 2026	Work Session
May 4, 2026	Regular Session
May 18, 2026	Work Session
June 1, 2026	Regular Session
June 15, 2026	Work Session
July 6, 2026	Regular Session
July 20, 2026	Work Session
August 3, 2026	Regular Session
August 17, 2026	Work Session
September 14, 2026	Regular Session
September 21, 2026	Work Session
October 5, 2026	Regular Session
October 19, 2026	Work Session
November 2, 2026	Regular Session
November 16, 2026	Work Session
December 7, 2026	Regular Session
December 21, 2026	Work Session



## Memorandum

**To: Mayor and City Council**

**From: Bill Andrew, City Manager**

**Date: December 31, 2025**

**Action Requested: Clarification and Review of July 4th Holiday Policy and Event Format**

### Introduction

The purpose of this memo is to address a discrepancy in the Employee Handbook regarding the July 4th paid holiday. Currently listed as a paid day off, staff are still required to work for the city's parade and park festivities. This creates a problem in offering the holiday but not recognizing the issues caused by the July 4<sup>th</sup> events.

### Background: Current Discrepancy

- Oxford provides 11 paid holidays annually.
- **The Issue:** July 4th is listed as a paid holiday in the Employee Handbook, which represents it as a vacation day.
- **The Conflict:** Due to the annual July 4th parade and activities at Asbury Street Park, staff must work and this negates the holiday.
- **Action Required:** A policy change is needed to align the Employee Handbook with operational reality and ensure fairness to all employees.

### Comparative Data: Paid Holidays

While Georgia law does not mandate private sector paid holidays, government entities offer a clear benchmark.

- **Private Sector (Georgia Average):** 7–10 paid holidays.
- **Federal Government (2025):** 11 paid holidays.
- **Georgia State Government:** 13 paid holidays.

Oxford's current 11 paid holidays are competitive with federal standards but below the state government average.

### Proposed Options for Resolution

#### Option 1: Clarify July 4th as a Recognized Holiday

- Officially recognize July 4th as a city holiday for all employees.
- Move the July 4th parade to the last Saturday of June to avoid conflict with the actual holiday. Or eliminate the parade entirely and replace it with a smaller celebration at Asbury Street Park on the last Saturday in June.

## **Option 2: Revise Handbook**

- Remove July 4th as a paid holiday in the handbook, continuing with the current parade schedule but providing an alternative floating holiday for staff required working the event.

## **Operational Considerations: Parade vs. Park Celebration**

Several staff members have suggested replacing the parade with a park-only celebration due to declining participation and logistical burdens.

- **Benefits of eliminating the parade:**

- Significant decrease in security expenses.
- Elimination of traffic disruption on Emory Street.
- Savings in staff time previously used for participant registration.
- Addresses the decline in volunteers and parade entries over recent years.

**Action:** Please review these options. Management is proposing a decision on the preferred approach either at the January 5, 2026 council meeting or this could be taken up at the work session on January 26, 2026, to allow for timely updates to the Employee Handbook and event planning for 2026.



## OBSERVED HOLIDAYS 2026

January 1, Thursday	New Year's Day
January 19, Monday	Martin Luther King Jr. Day
May 25, Monday	Memorial Day
June 19, Friday	Juneteenth
July 3, Friday	Independence Day
September 7, Monday	Labor Day
November 11, Wednesday	Veterans Day
November 26, Thursday	Thanksgiving
November 27, Friday	Day after Thanksgiving
December 24, Thursday	Christmas Eve
December 25, Friday	Christmas Day

## Georgia State Holidays 2026

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The following is the list of state holidays when the Capitol and state agencies will be closed in 2026.

**New Year's Day:** Thursday, January 1

**Martin Luther King, Jr.'s Birthday:** Monday, January 19

**Washington's Birthday:** Monday, February 16 - *will be observed Thursday, December 24*

**State Holiday:** Observed on Good Friday, April 3

**Memorial Day:** Monday, May 25

**Juneteenth:** Friday, June 19

**Independence Day:** Friday, July 3

**Labor Day:** Monday, September 7

**Columbus Day:** Monday, October 12

**Veterans Day:** Wednesday, November 11

**Thanksgiving Day:** Thursday, November 26

**State Holiday:** Observed on Friday, November 27

**Christmas Day:** Friday, December 25

***Over and Under Contractors, Inc.***

PO Box 53 Suwanee GA 30024. (Phone) 770.682.9160 (email) overundercontractor@gmail.com

TO: City of Oxford  
ATTN: Jody Reid  
REF: East Soule Street Pole Relocation Underground Project

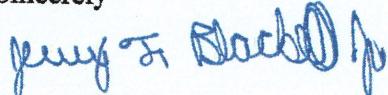
Over & Under to bore approximately 545' and pull back (1) 4" conduit and (3) 2" conduit as a spare. Then we will bore approximately 350' and pull back (3) 2" conduit. Then we will frame and set new poles to land the underground on. Set 3 phase underground transformers and TC cabinets per print provided to us. Pull in new 3 phase underground primary and service wire. After the underground is hot and tested, we will tear out existing overhead and saw off poles right above telecommunications. Clean up mess.

Over & Under to supply labor, equipment and supervision necessary to complete the project.

City of Oxford to supply all material to complete the project.

We will do this work for the lump sum of \$66,451.45. Should rock be encountered we will remove at cost plus 15%. Should rock be encountered while boring we will bore through at a cost of \$155.00 per foot plus the cost of the original bore.

Sincerely



Jerry T. Blackwell Jr.  
24 OCT 2025



6700 Oakley Industrial Blvd  
UNION CITY, GA 30291

ESTIMATE # 923

www.anixterpowersolutions.com

Phone: 404.691.2605  
Fax: 770.798.1309

Quotation: U00790389.00

To: CITY OF OXFORD  
ELECTRIC DEPT.  
110 WEST CLARK  
OXFORD, GA 30054  
Issued Date: Sep 26, 2025  
Expiration Date: Oct 22, 2025  
Sales Contact: Fiedka Rosa

Attn:

(P)

Phone:

(F)

Fax: 7704268913

Fiedka.rosa@wescodist.com

Item	CustLine	Product and Description	Quantity	Price	Unit	Extended
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### Pricing Notice

\*\*prices quoted are subject to adjustment should metals/raw materials and/or duty/tariff rates change from the time of bid/quotation to time of order.

Wesco reserves the right to adjust its pricing for goods affected directly or indirectly by changing duties/tariffs/trade agreements and significant current fluctuations\*\*

1	164J4-5 JUNCTION URD LDBK 15KV 4 PT STD PKG: 5 CPN: 110-50030 DEL: FACTORY STOCK	5	279.450	EA	1,397.25
2	SC-6018 60IN X18IN X18IN T FG GRD SLEEVE FITS AMX6018 STD PKG: 15 DEL: REQUESTED	15	0.000	EA	0.00
3	38UGGSA500C GUY STRAND 3/8 UG CL-A GALV 500' C STD PKG: 500 DEL: IN STOCK	500	0.650	FT	325.00
4	SW613200Y022-SC DUCT 2" HDPE SW RED 2500# PULL TAPE 3000' R STD PKG: 3000 CPN: 415-20120 DEL: IN STOCK	3000	0.700	FT	2,100.00
5	SW613400Y022-SC DUCT 4" HDPE SDR13.5 RED PULL TAPE 625' RE **MINIMUM ORDER QUANTITY HAS BEEN QUOTED STD PKG: 625 CPN: 415-20140 DEL: 2 WEEKS	3125	2.700	FT	8,437.50



6700 Oakley Industrial Blvd  
UNION CITY, GA 30291

ESTIMATE # 923

www.anixterpowersolutions.com

Phone: 404.691.2605  
Fax: 770.798.1309

Quotation: U00790389.00

Item	CustLine	Product and Description	Quantity	Price	Unit	Extended
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### Pricing Notice

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6	D-104-6	ANCH PISA 10" HEL 6000# 1-3/8"SQ HUB 3/4-1"ROD	4	57.050	EA	228.20
	STD PKG: 4					
	CPN: ANCHR10HX					
	DEL: 3 WEEKS					
7	ZHP010-0000100	ARR DIST 10KV HD POLY 10KA W/BIRD CAP NO BRKT	1	51.800	EA	51.80
	STD PKG: 128					
	CPN: ARRESTER					
	DEL: 3 WEEKS					
8	ZRP010-0000100	ARR RISER 10KV POLY MCOV W/BIRD CAP/NO HW	5	63.800	EA	319.00
	CPN: ARRESTER-RP					
	DEL: 3 WEEKS					
9	167ESA10	ELBOW ARR MOVE 10KV 200A	10	153.150	EA	1,531.50
	STD PKG: 10					
	CPN: ARRESTERLB-15					
	DEL: FACTORY STOCK					
10	J9412	BOLT OVALEYE 5/8" X 12"	25	4.600	EA	115.00
	STD PKG: 25					
	CPN: BOLTEYE-12					
	DEL: IN STOCK					
11	J8812	BOLT MACH 5/8"X12"	50	2.250	EA	112.50
	STD PKG: 50					
	CPN: BOLTMACH-12					
	DEL: STOCK					
12	PEAD2-8	U GUARD ADAPTER PVC 8"	1	62.058	EA	62.06
	STD PKG: 5					
	DEL: REQUESTED					



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13	<b>G1MDA318ADB</b> BRKT C/O & ARR 18" 1.5" DIA 3-POS HDWR & SLOT AL  STD PKG: 4 CPN: BRKT-CA DEL: IN STOCK	4	60.000	EA	240.00
14	<b>G3MA024818DDB</b> BRKT C/O & ARR 18" 1.5"D 3-POS HDWR/SLOT IRON  STD PKG: 10  DEL: IN STOCK	1	233.500	EA	233.50
15	<b>1601A4</b> INSERT BUSHING WELL 8.3/14KV SPRCLSE 200A  STD PKG: 30 CPN: BUSHING-200LB DEL: IN STOCK NOTE: MOQ is 30	12	51.550	EA	618.60
16	<b>P-640</b> PWTR P-640 LUBRICANT BLOWING PREL  CPN: CABLELUBE DEL: 1-2 WEEKS	1	243.900	EA	243.90
17	<b>AMX6018</b> SECT PED 3P 25KV 200A F/SKT MTR  DEL: IN STOCK	2	839.950	EA	1,679.90
18	<b>J1300</b> CLEVIS SECONDARY LESS INSULATOR 5/8"BLT  STD PKG: 25 CPN: CLEVISSEC DEL: IN STOCK	25	17.200	EA	430.00
19	<b>GRC58</b> CLAMP GRC 5/8" FOR 5/8" GRD ROD  STD PKG: 100 CPN: CLMP-GR DEL: IN STOCK	100	2.250	EA	225.00



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20	C1530AP	CLAMP HOT LN AL TIN PLTD 6-4/0 TP	25	26.300	EA	657.50
	STD PKG: 25					
	CPN: CLMP-HL					
	DEL: 3 WEEKS					
21	X1NCNDLM11	CUTOUT STD 15KV 110BIL PORC PG R90 100A 16KA L	6	110.700	EA	664.20
	STD PKG: 54					
	CPN: CUTOUT100AMP-SC					
	DEL: 8 WEEKS ARO					
22	G981836	METER CP3SD 9S(8S) LVL1 CL20	2	0.000	EA	0.00
	DEL: SEPARATE QUOTE ATTACHED					
23	STL13-1C373	13T 20A FW HCP PRE-WIRE- 10 POLE TEST SW-CLR CVR	2	324.400	EA	648.80
	DEL: IN STOCK					
24	161LR-C5240	ELBOW 8.3/14.4 200A W/Q TP	23	61.500	EA	1,414.50
	CPN: ELBOW-1/0					
	DEL: IN STOCK					
25	HSG-4506	GRIP DE SVC 1/0 ACSR YELLOW 0.365-0.409 DIA	100	1.500	EA	150.00
	STD PKG: 100					
	DEL: 15-16 WEEKS					
26	DE-S1107	GRIP GUY DE GALV 3/8" ORANGE	40	5.750	EA	230.00
	STD PKG: 40					
	CPN: GRIPGUY-3/8					
	DEL: 19-20 WEEKS					
27	A-DW-24	PULLING GRIP- RANGE .75 - 1.25	5	0.000	EA	0.00
	CPN: GRIPKLM-1/0					
	DEL: REQUESTED					



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28	70380343	WILDLIFE GUARD SHEDLOCKBLK  STD PKG: 150  DEL: IN STOCK	1	11.750	EA	11.75
29	PG-MS-3921	GUY GUARD W/ STRAP  STD PKG: 25  CPN: GUARDGUY  DEL: 2-3 WEEKS	25	4.450	EA	111.25
30	DP53-2	INSU SPOOL 3" PORC ANSI CLASS 53-2 GRAY  STD PKG: 24  DEL: ITEM IS OBSOLETE			EA	No Quote
31	DS-15M	INSU DE SUSP 15KV SIL IRON END FITTINGS  STD PKG: 9  CPN: INS-SUSP  DEL: 3 WEEKS	9	20,050	EA	180.45
32	GCC15-54R2	INSU GUY STRAIN FG 15KLB 54" CLEV-CLEV 2-ROLLERS  STD PKG: 10  CPN: INSGUY60-R2  DEL: 3 WEEKS	10	40.350	EA	403.50
33	2572122BCNA	TRAN 25KVA 12.4GY/7.2 240/120 PT 2B CVN  DEL: IN STOCK	1	1,400.000	EA	1,400.00
34	2CU7STRSDB25LBS	WIRE #2 CU 7STR BARE 25# SPOOL SD  STD PKG: 25  CPN: OHWCU2-7  DEL: IN STOCK	25	7.000	LB	175.00
35	P-70 PAD	P-70 PAD FOR URD TRANSFORMER  CPN: PAD-3PH  DEL: REQUESTED	1	0.000	EA	0.00



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36	D-75-DS	ROD ANCH PISA 3/4"X7' DE ASSY	5	30.000	EA	150.00
		STD PKG: 5				
		CPN: RODANCHR8				
		DEL: IN STOCK				
37	615883	ROD GROUND 5/8 X 8 FT CU 13MIL REA NON-TH YEL	100	39.400	EA	3,940.00
		STD PKG: 100				
		CPN: RODGRND5/8				
		DEL: 10-12 WEEKS				
38	106G	SCREW LAG 1/4" X 2"	500	0.250	EA	125.00
		STD PKG: 500				
		DEL: STOCK				
39	PCT1-1240-4	TERMINATOR 1/0 STR AL 15KV.64-1.07 STEM CONN	15	91.500	EA	1,372.50
		CPN: TERM-1/0				
		DEL: FACTORY OUT OF STOCK. ESD 03-24-26				
40	D-6562-A	ANCH EYENUT TWINEYE 3/4" - 1" ROD GALV	15	17.800	EA	267.00
		STD PKG: 25				
		CPN: TWINEYENUT-3/4				
		DEL: 5-6 WEEKS				
41	CPI-42100	RISER U-GUARD 2"X10' SCH40 BELLED	11	1.950	FT	21.45
		STD PKG: 300				
		CPN: U-GUARD2				
		DEL: 2-3 WEEKS				
42	CPI-44100	RISER U-GUARD 4"X10' SCH40 BELLED	5	5.850	FT	29.25
		STD PKG: 100				
		DEL: IN STOCK				
43	7524A75G01	CT 200:5 CMV 10KVBL INDOOR OUTDOOR	3	240.350	EA	721.05
		DEL: ESD 8 WEEKS ARO				



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Item	CustLine	Product and Description	Quantity	Price	Unit	Extended
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44	7524A75G03	CT 400:5 CMV 10KVBL INDOOR OUTDOOR	3	227.500	EA	682.50
DEL: ESD 8 WEEKS ARO						
45	1/0-0115KVXL220MALJT	1/0 AL 15KV 220M/133% TRXLP FCN LLDPE MV90	2400	7.700	EA	18,480.00
CPN: UGW15-1/0-2 DEL: FACTORY STOCK FROM ATLANTA NOTE: Changed qty to account for standard packaging						
46	4/35	Class 4, 35 ft M-20 framed CCA treated WQC insp	2	641.700	EA	1,283.40
DEL: 3 WEEKS						
47	2/45	Class 2, 45 ft M-20 framed, CCA treated WQC insp	2	940.550	EA	1,881.10
DEL: 3 WEEKS						
48	2/50	Class 2, 50 ft, M-20 framed CCA treated WQC insp	1	1,052.050	EA	1,052.05
DEL: 3 WEEKS						
49	6SDBS25 W	WIRE 6 CU SOL SD BARE 25#/315' WOODEN S	25	8.300	LB	207.50
STD PKG: 25 CPN: WIRE-6SD DEL: IN STOCK						
50	6CUSOL5KVRISE250R	WIRE 6 CU SOL 5KV 110M RISER 250' R	250	1.000	FT	250.00
STD PKG: 250 CPN: WIRE-RSR6 DEL: IN STOCK						
51	J113	WASHER SQ CURVED 3" FOR 5/8" BOLT	50	2.600	EA	130.00
STD PKG: 50 CPN: WSHR-CRV4X4 DEL: 2-3 WEEKS						



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52	J1075	WASHER SQ 2-1/4"X3/16" FOR 5/8" BOLT STD PKG: 200 DEL: 2-3 WEEKS	200	0.850	EA	170.00
53	rt6	TAPE UNDERGROUND 6" X 1000' RED STD PKG: 4 CPN: MRIBBONRED DEL: IN STOCK	4	29.150	EA	116.60
54	PEP-66-45	PLATE POLE EYE 3/4" PIN 3/4" MTG BOLTS STD PKG: 20 CPN: PLATEPOLEEYE DEL: 2-3 WEEKS	20	14.250	EA	285.00

SECTION TOTAL: \$55,562.06

QUOTE TOTAL: \$55,562.06

+ 42.724.50  
\$97,786.56

### Special Notes

- 1) All items are In Stock unless otherwise noted.
- 2) All item pricing on this quote is valid for thirty days unless otherwise specified.
- 3) All applicable taxes apply.

BY ACCEPTING THIS QUOTE, YOU AGREE THE WESCO TERMS CONDITIONS PUBLISHED AT WWW.WESCO.COM/TERMSOFSALE ARE EXPRESSLY INCORPORATED INTO AND GOVERN THIS TRANSACTION. Storage transport fees may apply if delivery isn't accepted w/in 90 days of availability. Price subject to change based on duties, freight, tariffs, or supplier increases.

Anixter Power Solutions offers the industry's most extensive and dynamic portfolio of products, services and solutions for the Public Power, Investor-owned Utilities, Construction and Industrial markets.



6700 Oakley Industrial Blvd  
UNION CITY, GA 30291

3ph Transformer Padmount

www.anixterpowersolutions.com

Phone: 404.691.2605  
Fax: 770.798.1309

Quotation: U00794317.00

To: CITY OF OXFORD  
ELECTRIC DEPT.  
110 WEST CLARK  
OXFORD, GA 30054

Attn:

Phone:

Fax: 7704268913

Issued Date: Nov 26, 2025

Expiration Date: Dec 18, 2025

Sales Contact: Fiedka Rosa

(P)

(F)

Fiedka.rosa@wescodist.com

Item	CustLine	Product and Description	Quantity	Price	Unit	Extended
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1 300KVA 3PH PD MNT TRANS 1 25,253.350 EA 25,253.35

300 KVA Liquid Filled Padmounted Transformer

FLUID: MINERAL OIL

CORE: GRAIN ORIENTED STEEL

FREQUENCY: 60 Hz

HIGH VOLTAGE: 12470GrdY/7200

NO TAPS

HIGH VOLTAGE BIL: 95kV BIL

LOW VOLTAGE: 208Y/120

LOW VOLTAGE BIL: 30kV BIL

NEUTRAL: H0X0 BUSHING WITH GROUND STRAP

FEED CONFIGURATION: LOOP FEED

COLOR: BELL GREEN ( MUNSELL 7GY 3.29/1.5)

DEL: 14-16 WEEKS W/O DRAWING APPROVALS;  
DRAWING SUBMITTAL 3-4 WEEKS

2 75 KVA 3PH PD MNT TRANS 1 16,971.150 EA 16,971.15

75 KVA Liquid Filled Padmounted Transformer

FLUID: MINERAL OIL

CORE: GRAIN ORIENTED STEEL

FREQUENCY: 60 Hz

HIGH VOLTAGE: 12470GrdY/7200

NO TAPS

HIGH VOLTAGE BIL: 95kV BIL

LOW VOLTAGE: 208Y/120

LOW VOLTAGE BIL: 30kV BIL

NEUTRAL: H0X0 BUSHING WITH GROUND STRAP

FEED CONFIGURATION: LOOP FEED

COLOR: BELL GREEN ( MUNSELL 7GY 3.29/1.5)

DEL: 14-16 WEEKS W/O DRAWING APPROVALS;  
DRAWING SUBMITTAL 3-4 WEEKS

SECTION TOTAL: \$42,224.50



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3ph Transformer Padmount

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Phone: 404.691.2605  
Fax: 770.798.1309

Quotation: U00794317.00

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QUOTE TOTAL: \$42,224.50

### Special Notes

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- 3) All applicable taxes apply.

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There was an omission on the first quote, pages 1-8 of the 3-Phase Transformer. The last two pages adds that cost. So the total would be:

$$\begin{aligned} & \$55,562.06 \\ & + \$42,224.50 \\ & = \$97,786.56 \end{aligned}$$